

Tour de Bowness Street Festival

Monday August 3rd, 2020



The Mainstreet Bowness BIA is happy to announce we are hosting our 10th Annual Tour de Bowness Street Festival this summer!

Street Festival
— AND —
Bike Race

As part of our programming initiatives we are offering vendor booths that will take place on Bowness Road on Monday, August 3rd 2020 from 10am to 5pm.

The vendor component will have 100+ spaces that will compliment the kids' area programming, dance demonstrations/lessons, street performers and main stage entertainment and more.

What is provided when I rent a booth?

- We provide a 10x10-foot space. A tent, table(s), chair(s) are not included in the fee.
- You should bring a 10x10-foot tent to cover your table.
- If you need to rent a tent, we will supply you one for \$150 for the day. The rental fee includes set-up and take-down. Please let us know ahead of time if you would like to rent a tent from us.
- **Note – we do not provide tables or chairs.** If you wish to rent tables or chairs please ask for info.

How will I know where my table will be located?

- On August 1st you will be sent a map with your location clearly indicated and with more details regarding your set up.

May I sell Food?

- Calgary Health Region gives prior approval to all those who wish to sell food. All types of food, even pre-packaged food require pre-approval. This includes bottled water, pop, chips, etc. Any pre-packaged samples, that is part of a promotion, is included in this category. Furthermore, all food must be prepared in an approved site and requires special handling (yes, even if you're preparing popcorn). **A Special Event & Trade Shows Application Form** must be filled out and **must accompany your regular registration form.** (scan or fax back). Please contact us if you are thinking of selling food. Also your food booth must be registered with the City of Calgary Event Services. If you are not registered with the City of Calgary email us for further details.

What is the deadline for Calgary Health Region Special Event Food Forms? (If you are a FOOD vendor)

- Food forms, along with a photocopy of the certificate of completion of the Food Safety course **must accompany the registration to complete your registration package.** This must be provided to the office no later than Friday, June 26th, 2020 **as it is required by Calgary Health Region.** (scan or fax back). A schedule of the special event food safety courses provided by Calgary Region is available.
- *Please visit their website at www.ahs.ca/eph.asp

Do you provide power and water hook ups?

- No – we only accept food vendors with self-contained units.

What kind of power is allowed?

- Only gas powered generators are permitted on site. There is NO electrical power supplied

How do I know if I am considered a personal service vendor?

- If you are having direct bodily contact with the general public with your hand or equipment, you apply. This includes airbrush/henna tattoos, massage/chiropractic adjustments, make-up/face painting and hair control. Different sanitation requirements are in affect depending on the service. For more explanation please refer to the *Special Events and Trade Shows Personal Services Vendor Package* at www.ahs.ca/eph.asp

What happens if it rains that day?

- Usually the weather is warm and more often than not, sunny. Please note however, we **DO NOT** give refunds due to bad weather. **The PARTY goes on rain or shine!**

REGISTRATION INFORMATION

Vendor Opportunities:

1) 10'x10' Booth: Please NOTE – we do not provide tables or chairs. You may pay for up to 4 spaces. Please note your additional spaces will be situated side-by-side, unless otherwise indicated.

2) PopUp Trunk Shop: Pull up your car and sell right out of the trunk. You are allowed to bring a 4 foot table or small shelves to display your items. *Please ask for more information about PopUp Trunk Shops.

PAYMENT OPTIONS:

- 1) E-Transfer: Please ask Jacqui for more information if you would like to pay via e-transfer.
- 2) Cheque: **You will NOT be registered if you send a post-dated cheque.** Cheques are required to be deposited upon receiving them in order for you to be registered. A \$30.00 fee for NSF cheques will be imposed.

****Please make all cheques out to****
“Mainstreet Bowness BIA”

Mail your registration to:

**Tour de Bowness Street Festival
c/o Mainstreet Bowness BIA
#102, 305 – 4625 Varsity Dr. N.W.
Calgary, Alberta T3A 0Z9**

Attention: Jacqui Esler, Festival Organizer, Tour de Bowness Street Festival



****You will receive a map indicating your table location and further information by August 1st.**